

**UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
REGION II**

**DATE:** June 26, 2008

**SUBJECT:** Corps' Payment Requests

**FROM:** Anita Brown, IAG Coordinator *AB*  
Contracts Management Section

**TO:** Superfund Project Managers (listed below)

Attached for your review is a copy of the certified payment request(s) and status report for the month(s) of **May 01 - June 02, 2008** from the **USACE-Kansas City District Office**. The certified payment request and status report should be placed in your site files after review. OERR Directive Memorandum 9295-2-04, "EPA/U.S. Army Corps of Engineers Payment Process, Direct Cite/Revised Reimbursement Methods," dated March 21, 1990, formally initiated the following new payment procedures for EPA/USACE Superfund activities.

1. USACE will provide review copy of certified payment request with project status report to Project Officer. **EPA RPM review and approval shall be obtained by CFMC prior to making the final payment to USACE and Contractor.**
2. If EPA RPM detects any apparent discrepancies with the payment request, the problem shall be discussed and resolved with the USACE project manager.
3. Any changes required to subsequent pay requests is to be documented in a memorandum from the EPA RPM to the USACE Project Manager with a copy to Shaheer Alvi. Adjustments recommended by RPM will be made on the next voucher.

If you have any questions on the payment requests, please contact me at extension 7-4350.

Attachment(s)

<u>Project Managers</u>	<u>Site Name</u>	<u>Site Number</u>
E. Als	Mattiace	DW96942082
T. Anderson	Price LF	DW96941744
S. Badalamenti	Mohonk	DW96941917
	Mohonk	DW96941872
Y. Chang	Richardson Hill	DW96941969
	Sidney	DW96942072
B. Cornetta	Hudson River	DW96942115
G. Diaz-Cotto	Diamond Head	DW96942111
E. Finnerty	Bog Creek	DW96942060
	Global LF	DW96942095
D. Garcia	Radiation	DW96942005
J. Gorin	Puchack WF	DW96942102

299624



CIC #: 99EPA SUPERFUND  
BILLED DATE 02-JUN-2008  
CUSTOMER ORDER NUMBER DM96942111  
(DIAMOND HEAD OIL REFINERY  
(EPA 586

D.O. VOUCHER NO. BU VOUCHER NO.  
BILL NO. PAID BY CHECK NO. COLLECTION VOU. NO.  
27040395  
PARTIAL # 14 01-MAY-2008 THRU 02-JUN-2008

BILLED OFFICE (MAIL TO):  
U S ENVIRONMENTAL PROTECTION AGENCY  
ACCOUNTING OPERATIONS OFFICE  
26 W MARTIN LUTHER KING DRIVE

CINCINNATI OH 45268-7002  
ATTN

BILLED ACCOUNTING CLASSIFICATION

68 20 X 8145.0000 2007 00 0000 NA 00000 96 NA X 3122.0000 G5 08 2416 868 012111 96231 \$127,077.61

LINE ITEM MOA DESCRIPTION  
1 CONTRACT - OUTSIDE GOVERNMENT  
1 INHOUSE - OTHER RESOURCES  
1 INHOUSE - LABOR  
1 INHOUSE - LABOR  
1 INHOUSE - LABOR

PVT SCTR CONTRACTUAL ARCHITECTURAL & ENGINEERING SERVICES (AE CONTRACTOR EARNINGS)  
SUPERFUND M&S FEE  
DEPARTMENTAL OVERHEAD COSTS  
GENERAL AND ADMINISTRATIVE OVERHEAD COSTS  
LABOR  
SUBTOTAL  
PARTIAL AMOUNT PAID  
PAYMENT DUE DATE 02-JUL-2008  
PAY THIS AMOUNT

\$122,824.65  
\$2,246.95  
\$659.04  
\$190.78  
\$1,156.19  
\$127,077.61  
\$.00  
\$127,077.61

179608 Elizabeth Buckruker  
Elizabeth Buckruker  
Project Manager

FUNDS AUTHORIZED: \$1,428,168.00  
TOTAL BILLED AMOUNT: \$560,464.14  
PREVIOUS BILLED AMOUNT: \$433,386.53  
CURRENT BILLED AMOUNT: \$127,077.61  
TOTAL FLUX BILLED: \$.00  
PREVIOUS FLUX BILLED: \$.00  
CURRENT FLUX BILLED: \$.00

DA FORM 4445-R  
APPROVED BY TREASURY -  
FOR USE IN LIEU OF SF 1080

Bussell Dwyer Cotto  
6/25/08

CERTIFICATE OF OFFICE BILLED  
I CERTIFY THAT THE ABOVE ARTICLES WERE RECEIVED AND ACCEPTED OR THE SERVICES PERFORMED AS  
STATED AND SHOULD BE CHARGED TO THE APPROPRIATION(S) AND/OR FUND(S) AS INDICATED ABOVE,  
OR THAT THE ADVANCE PAYMENT REQUESTED IS APPROVED AND SHOULD BE PAID AS INDICATED.

AUTHORIZED ADMINISTRATIVE OR CERTIFYING OFFICER

## Progress Report for EPA Region II

<b>Site:</b>	Diamond Head Oil Refinery, NJ Technical Assistance R/FS			<b>Phase:</b>	R/FS
<b>Bill No.:</b>	27040395 Partial #14	<b>IAG No.:</b>	DW96942111 (BZ750) IAG Award Date: 3/16/07	<b>IAG Expiration Date:</b>	Other Corps P2: 144005/FWI: 3CGJ3L
<b>Reporting Period:</b>	<b>From:</b> May 1, 2008	<b>To:</b> June 2, 2008	<b>EPA RPM</b> Grisell Diaz-Cotto	<b>USACE PM</b> Elizabeth Buckrucker	

## Work Performed

<i>This Period</i>	<ul style="list-style-type: none"> <li>On 15 May 08, project progress/final field update conference call held with EPA and CH2M Hill.</li> <li>On 15 May 08, Modification 3 to CH2M Hill contract was awarded for \$291,007.</li> <li>On 30 May 08, reviewed and approved CH2M Hill Invoice #10, totaling \$122,824.61.</li> <li>Prepared progress report and project expenditure spreadsheet.</li> </ul>
<i>Key Meetings This Period</i>	<ul style="list-style-type: none"> <li>N/A</li> </ul>
<i>Key Contract Milestones Completed to Date</i>	<ul style="list-style-type: none"> <li>27 Mar 07 – Contract capacity transferred to KC (\$1,000,000); fixed price contracts (from Ft. Worth District).</li> <li>28 Mar 07 – RFP with SOW sent to CH2M Hill (cancelled; proceeded with cost reimbursable below)</li> <li>17 Apr 07 – Contract capacity transferred to KC (\$1,000,000); cost reimbursable contract (from Huntsville District).</li> <li>14 May 07 – RFP with SOW sent to CH2M Hill for cost reimbursable proposal.</li> <li>29 May 07 – Received CH2M Hill proposal.</li> <li>4 Jun 07 – Contract negotiations held with CH2M Hill.</li> <li>29 Jun 07 – Task Order DH02 awarded; \$623,480.00 obligated.</li> <li>11 Oct 07 – Task Order DH02, modification 1 awarded; additional \$905,345 negotiated; no additional obligation.</li> <li>20 Dec 07 – Task Order DH02, modification 2 awarded; \$336,537.00 obligated.</li> <li>15 May 08 – Task Order DH03, modification 3, awarded: \$291,007 obligated.</li> </ul>

<i>Contractor Actions/Accomplishments</i>	<ul style="list-style-type: none"> <li>Progress calls held during the period; 15 May 08.</li> <li>Field activity. Identified EPA-acceptable facility for disposal of IDW.</li> <li>Outline of the technical memorandum was discussed and accepted with noted EPA comments. Continuing to compile field information (logs, photos etc).</li> <li>More details are provided in the CH2M Hill Progress Report #11, May 2008.</li> </ul>
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## Projected Work, Meetings Milestones through next FY.

<i>Narrative</i>	<ul style="list-style-type: none"> <li>Work tasks within the current SOW propose to focus on two areas: <ul style="list-style-type: none"> <li>Light non-aqueous phase liquid (LNAPL) source area, and</li> <li>Former Landfill</li> </ul> </li> <li>Rebaselined schedule contains current milestones for completion (per CH2 schedule dated 3 Apr 08): <ul style="list-style-type: none"> <li>24 Nov 08; Final FS Complete</li> <li>22 Dec 08; Proposed Plan for Public Review</li> <li>Feb 09; ROD</li> </ul> </li> </ul>
<i>Meetings</i>	<ul style="list-style-type: none"> <li>Progress calls to continue – on an as needed basis.</li> </ul>
<i>Key Milestones Forthcoming</i>	<ul style="list-style-type: none"> <li>4 Aug 08 – Draft RI Report Submitted (typo on this date in last progress report; date corrected here).</li> <li>30 Mar 09 – Contract expires; all physical work must be complete by this date.</li> </ul>

## Progress Report for EPA Region II

Issues	
Technical:	• None
Schedule:	• None.
Funding:	• None.

IAG Summary Amendment Funding						
USACE	Direct Fund Cite	Amend #	Date	USACE	Direct Fund Cite	Total IAG
\$100,000	0	Initial	3/16/07	-	-	\$ 100,000
\$594,168	0	1	6-7-07	-	-	\$694,168
\$384,000	0	2	12/12/07	-	-	\$1,078,168
\$350,000	0	3	4/29/08	-	-	\$1,428,168

Note: Technical Assistance IAG: Procurement total = \$1,261,808; Personnel = \$166,360

## Contract Obligations/Deobligations Plan (FY07/08)

Contract	Planned	Date	Actual	Date	Notes
DACA87-02-D-0006	\$ 500,000	30 Jun 07	\$623,480	7 Jun 07	New Task Order Award – CH02
DACA87-02-D-0006	275,000	30 Oct 07	\$336,537	20 Dec 07	Fully fund fieldwork
DACA87-02-D-0006	300,000	16 May 08	\$291,007	15 May 08	Fund Reporting and Post RI/FS Report support
Total Funds Obligated on Task Order			\$1,251,024		

Expenditures: USACE and Contract				
Summary of Funds Spent Per Activity & Funding Remaining				
Description	Funds for Activity	Funds Disbursed this Month	Funds Disbursed to Date	Funds Not Disbursed
Contract - Task Order CH02; awarded 30 Jun 07	\$623,480.00	\$122,824.65	\$519,306.96	\$104,173.04
Contract - Task Order CH02/Mod 2; awarded 20 Dec 07	\$336,537.00	\$0.00	\$0.00	\$336,537.00
Contract - Task Order CH02/Mod 3; awarded 15 May 08	\$291,007.00	\$0.00	\$0.00	\$291,007.00
Contract Dollars Available	\$10,784.00	\$0.00	\$0.00	\$10,784.00
<b>Subtotal - Summary of Contract Dollars</b>	<b>\$1,261,808.00</b>	<b>\$122,824.65</b>	<b>\$519,306.96</b>	<b>\$742,501.04</b>
Kansas City Corps In-House Labor/Travel	\$140,653.00	\$2,006.01	\$38,621.64	\$102,031.36
Superfund M&S Fee	\$25,707.00	\$2,246.95	\$2,535.54	\$23,171.46
<b>Subtotal - Labor/M&amp;S</b>	<b>\$166,360.00</b>	<b>\$4,252.96</b>	<b>\$41,157.18</b>	<b>\$125,202.82</b>
<b>Grand Total - Contract/Corps</b>	<b>\$1,428,168.00</b>	<b>\$127,077.61</b>	<b>\$560,464.14</b>	<b>\$867,703.86</b>

## IAG Scope of Work Summary (block 13 of IAG)

Base IAG: This agreement obligates \$100,000 to the U.S. Army Corps of Engineers - Kansas City District for remedial investigation/feasibility study activities at Diamond Head Oil, OU1, Superfund Site (EPA ID# NJD092226000). Amendments #1, #2 and #3 contain the same work summary.

## Project Delivery Team

Name	Contact Information	Responsibility
Beth Buckrucker	(816) 389-3581 Cell: (816) 695-5797	Project Manager
Bonnie Lowe	(816) 389-3803	Contract Specialist
Robert Nunn	(816) 389-3837	Contracting Officer
Scott Young	(816) 389-3589	Contracting Officer Representative

  
Elizabeth Buckrucker  
Project Manager

Date: June 17, 2008

PROGRESS REPORT  
KANSAS CITY DISTRICT  
DIAMOND HEAD OIL REFINERY, NJ

IAG Number: DW96942111

MONTHLY REPORT FOR MAY 2008

	Revised Reimbursable (96X3122)	Direct Fund Cite	IAG Totals (96X3122)
STATEMENT OF CHARGES FOR PERIOD:			
Total Funds Authorized:	\$1,428,168.00	\$0.00	\$1,428,168.00
Less Total Expenditures: (-)	\$560,464.14	\$0.00	\$560,464.14
Less Undelivered Orders: (-)	\$731,717.04	\$0.00	\$731,717.04
Less Commitments: (-)	\$28,367.76	\$0.00	\$28,367.76
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Funds Available Balance:	\$107,619.06	\$0.00	\$107,619.06
BILLING ACTIVITY (96X3122):			
Bill Number 27040395			
Funds Expended During Report Period:	\$127,077.61		
Total Billed to Date:	\$560,464.14		
Direct Fund Cite Payments :			
Funds Expended During Report Period:	\$0.00		
Total Expended to Date:	\$0.00		

PROGRESS REPORT  
KANSAS CITY DISTRICT  
DIAMOND HEAD OIL REFINERY, NJ

IAG Number: DW96942111

Bill Number: 27040395

Bill Invoice Date: 02-JUN-2008

Monthly Billing Amount (96X3122): \$127,077.61

Monthly Direct Fund Cite Contract Cost : \$0.00

Budget Categories	Costs for Current Month	Prior Month's Summary	Project Costs to Date
a Personnel	\$745.93	\$12,485.16	\$13,231.09
b Fringe Benefits	\$410.26	\$6,789.04	\$7,199.30
c Travel	\$0.00	\$3,123.32	\$3,123.32
d Equipment	\$0.00	\$0.00	\$0.00
e Supplies	\$0.00	\$0.00	\$0.00
f Procurement	\$122,824.65	\$396,482.31	\$519,306.96
g Construction	\$0.00	\$0.00	\$0.00
h Other	\$2,246.95	\$288.59	\$2,535.54
i Total Direct Charges	\$126,227.79	\$419,168.42	\$545,396.21
j Total Indirect Charges	\$849.82	\$14,218.11	\$15,067.93
k TOTAL	\$127,077.61	\$433,386.53	\$560,464.14

## Labor Breakout for Month:

Individual	Location	Function	Hours	Labor Amount
ELIZABETH BUCKRUCKER	KANSAS CITY DISTRICT	HTRW PROJECT MANAGER	8.00	\$987.51
TRAVIDA D. BYAS	KANSAS CITY DISTRICT	CONTRACT SPECIALIST	11.00	\$1,018.50
TOTAL LABOR:			19.00	\$2,006.01

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 \*\*\* END OF REPORT - 09-JUN-2008 - 13:49 - SID G5CEFMF1 \*\*\*  
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